



ALMANAC

2026-2027



NOTRE DAME ACADEMY

Affiliated to CBSE Board, New Delhi

Affiliation No.:230334

NTPC, Salakati, BTR, Assam - 783369

E-Mail – ndasalakati@gmail.com

Website – notredameacademyntpc.org

“LEAD ME FROM DARKNESS TO LIGHT”

This Almanac is to be brought to school everyday



SCHOOL HOURS

Monday to Friday

Class : LKG-I

7:50 a.m. – 12:00 p.m.

Classes LKG-II to U.K.G.

7:50 a.m. - 12:30 p.m.

Classes : I to V

7:50 a.m. – 1:30 p.m.

Classes : VI to X

7:50 a.m. – 2:15 p.m.

Saturday

Classes : I – X

7:50 a.m. – 11:30 a.m.

2nd Saturday will remain closed every month.

Office Hours

School Office Hours 08:00 a.m. - 03:00 p.m.

Principal's Visiting Hours 12:00 p.m. - 02:00 p.m.

Notre Dame Academy

Affiliated to C.B.S.E. New Delhi, Affiliation No : 230334
NTPC, Salakati, Ph. No- 03661-282355, Pin- 783369, BTR, Assam,
Email:ndasalakati@gmail.com, Website : notredameacademyntpc.org



DECLARATION FORM

(Please write in Block Letters)

Name of the Pupil

Class.....Section.....House.....

Date of Birth.....Blood Group.....

Father's/Guardian's/Local Guardian's

Name.....

Occupation.....

Office

Address.....

.....

Guardian's/Local Guardian's

Telephone / Mobile No.....

Mother's/Guardian's Telephone/Mob. No.....

Home Address.....

.....

Telephone No.....

Bus No./Private Vehicle No.....

Bus Stop.....

UNDERTAKING

I have read and understood the information /rules as given in this Almanac. I will abide by the rules and regulations of the school.

Date :

Signature of Parent/Guardian



OFFICE HOURS

UNIFORM

BOYS

- Worsted Grey Pant & White Shirt (Mon, Tue, Thurs & Sat)
- White long Pant & PT Shirt (Wednesday & Friday)

GIRLS

- Blue check Skirt & White Shirt Black Shoe with white socks
(Mon, Tue, Thurs & Sat)
- White Skirt & PT Shirt White shoe with White socks
(Wednesday & Friday)

Boys & Girls

- White shoes with White socks and school belt
(Wednesday & Friday)
- Black Shoe with white socks and school belt
(Mon, Tue, Thurs & Sat)
- Winter Uniform-Red Blazers for classes up to X
- Nursery-Pink uniform.
- LKG & UKG-Check shirt and Check tunic for girls

Uniform and books will be given after the Dismissal
(Monday Saturday)



MAJOR											SCHOLASTIC AREAS						
SUBJECT	Full Marks	Pass Marks	Out of 100		Unit Test (20)		Activity (5)		Notebook (5)			Term I	Term II	Overall % (Term I & II)	Total Grade		
			T1	T2	T1	T2	T1	T2	T1	T2							
ENGLISH - I	100	40															
ENGLISH – II	100	40															
HINDI	100	40															
MATHEMATICS	100	40															
EVS/SCIENCE	100	40															
SOCIAL SC.	100	40															
TOTAL																	



MINOR						GRADING SYSTEM	
SUBJECT	UT - I	TERM - I	UT - II	TERM - II	Marks Range	Grade	
Bodo/Assamese /Sanskrit					91-100	A1	
Computer					81-90	A2	
G.K.					71-80	B1	
Value Education					61-70	B2	
Handwriting					51-60	C	
Spelling Eng. & Hindi					40-50	D	
					Below 40	E	



CO-SCHOLASTIC AREAS

Co-Scholastic Area (Grading Scale A+,A,B,C,D)	Grade		Co-Scholastic Area (Grading Scale A+,A,B,C,D)	Grade	
	Term-I	Term-II		Term-I	Term-II
Games			General Awareness		
Art/Craft			Regularity & Punctuality		
Music/Dance			Neatness		
Courteousness			Self-Control		
Confidence			Respect for others' Property		
Care of Belongings			Sharing & Caring		

Note: A+=90% - 100% ; A= 75% - 89% ; B= 56% - 74% ; C= 35% - 55% ; D=Below 35%

Term	Attendance	Health Status	
		Height (in cm)	Weight (in kg)
Term-I (April to September)			
Term-II (October to March)			
Overall Attendance			

REMARKS

Class Teacher

Parent/Guardian

Principal



PREAMBLE

Notre Dame Academy is a catholic institution managed by the Patna Notre Dame Society. Therefore all decisions of the Governing Body find their source in Christian philosophy and theology.

Notre Dame Academy traces its origin to its Spiritual Mother, St. Julie Billiart of France, who founded the Congregation of the Sisters of Notre Dame De Namur in 1804. Her Charismatic spirit of finding God's goodness in everything was handed over to Sister Aloysia Wolbring who instituted the Congregation of the Sisters of Notre Dame in Coesfeld, in Germany, in 1805. The institute of Notre Dame is marked by the simplicity of vision and joy in communicating to all people the goodness of God, especially to those who are deprived or in any need.

Notre Dame has established foundations throughout the world. The institute gives witness to God's love by involvement in various educational, social and medical services in Germany, Italy, Belgium, England, Holland, United States, South America, Indonesia, India, Papua New Guinea, South Korea, Africa, and the Philippines.

The first Notre Dame School was founded in Jamalpur in 1950. Today, Notre Dame Institutions are found in the States of Bihar, Karnataka, Maharashtra, West Bengal, Delhi, Tamil Nadu, Kerala, Jammu- Kashmir and Assam.

AIMS AND OBJECTIVES

Notre Dame Education is inspired by the Christian Vision of the World, Presenting God as a loving Father and embracing all mankind as brothers and sisters. The general aim of Notre Dame Academy is the formation of the character and personality of the young students. The school provides for growth in all areas of life-Intellectual, Social, Aesthetic, Moral, Physical and Spiritual.

The school gives utmost importance to the following:

That the students:

1. Become aware of their dignity as children of God.
2. Develop their intellectual, emotional, creative and aesthetic faculties.
3. Appreciate the rich cultural heritage and traditions of our country.
4. Accept and respect people of all religions, languages and culture.
5. Inculcate in themselves moral and social values: Sincerity, sense of responsibility, courtesy, punctuality, obedience and generosity



6. Show sensitiveness to the needs of others especially the poor and the oppressed.
7. Become sensitive to the care of the environment.

RULES OF THE SCHOOL

A. GUIDELINE FOR DISCIPLINE AND ORDER

1. The motto of the school is “Lead me from darkness to light”
2. Students who come to school by their own transport should arrive at the school five minutes before the warning bell. The warning bell before class is a signal for all to go to the assembly. After the assembly, they, should go to their classroom, get their books ready in silence, and prepare for the beginning of the class. Changes of classroom between periods should be done in discipline and order. When teachers enter and leave the classrooms, students are expected to stand and greet them in the customary manner and give them proper attention and respect.
3. Conduct that is injurious to the moral tone of the school or the rights of others and not in accord with the required discipline is liable to incur suspension or dismissal.
4. No student may leave the school premises during the school hours or recess without the express permission of the Principal.
5. Students are expected to take care of their books and personal belongings. Valuable articles should not be brought to school. The school is not responsible for lost or stolen goods.
6. Care must be taken of school property and restitution to be made for damaged articles. Students are forbidden to scratch or write on furniture, walls or windows or to write in library books or other school books or magazines or spoil them in any way.
7. Students are encouraged to join the various activities of the school, and they must be regular in attending the activity once they have given their names.
8. Any students desiring to be, exempted from P.T. or games must produce a medical certificate to the effect that he/she is physically unfit to take part.
9. No student should be sent to school if suffering from a contagious or infectious disease.
10. Students may not offer presents to their teachers except in those circumstances sanctioned by the principal.
11. The date of birth of the student as recorded in the admission register at the time of admission cannot be changed.



B. ABSENCE

No one who has been absent on the previous day may be admitted to the class without the permission of the Principal. Absence must be explained in a note addressed to the principal and signed by the parent/guardian. If a student is absent for more than 10 days (two weeks) without prior information, her/his name will be struck off from the school register. In such cases re- admission is required.

PRINCIPLES AND OBJECTIVES

By the end of his/her education in Notre Dame School, each students will have developed those values that not only enrich his/her personality but which will bring about a change in the present order of things in society where there will be equality and justice for all. Therefore, the following values are considered to be of prime importance:

PRINCIPLE 1:

The Centrality of a Good and Provident God.

Objective : To develop a deep faith in God

- a) Personal and group prayer to God whom she /he considers to be her/his loving, provident Father
- b) A deep inter- relationship with God that permeates her/his daily life and contact with others.
- c) Acceptance of and respect for all religions through dialogue, reading and assimilating values from different scriptures, and participating in and celebrating others' festivals.
- d) Deepening and broadening of her/his religious convictions through catechism/ moral science classes, skits, the use of audio-visual aids, panels, and group discussion, etc.

PRINCIPLE 2

The human Dignity of Each Person as an image of God.

Objective : To develop the full potential of each student

- a) Inclusion and respect for all ethnic and religious differences: caste, creed, culture, language, gender, socio- economic status, and intellectual abilities.
- b) Instilling of values counter- cultural to the world's values of materialism, consumerism, pollution, wastage, etc.



- c) Creating a culture of respect without distinction in all relationships.
- d) Giving opportunities for students to express themselves through speaking, writing, acting, debating, dramatics, elocution, extemporaneous speeches, dance, music, and artistic activities
- e) Encouraging students in their ongoing quest for knowledge through research, reference work, field trips, and intensive study.
- f) Inculcation of social virtues such as courtesy, refinement, responsibility, honesty, punctuality, obedience, loyalty, diligence, generosity, and modesty.
- g) Physical development through athletic exercise, sports and yoga.
- h) Affirmation of each child as being acceptable, good and lovable.
- i) Fostering of individual differences that enrich and strengthen others.

PRINCIPLE 3

The Notre Dame Educators as a Gospel Witness.

Objective for teachers: To be effective, charismatic instructors/conveyers of knowledge and gospel values

- a) Living out of their vocation joyfully and vibrantly.
- b) Relating to God in personal and communal prayer, drawing strength to meet all challenges.
- c) Sharing the ND heritage through faculty/ staff meeting, celebrations, and programmes.
- d) Preparing conscientiously for every class and activity assigned to them.
- e) Treating one another with care and compassion without compromising discipline and development of moral character
- f) Stressing the importance of witnessing to God's goodness and provident care in their lives.
- g) Cultivating an awareness of nature and the environment and enjoying God's creation in all its aspects.
- h) Taking them to make their teaching environment as beautiful, orderly, and clean as possible.

PRINCIPLE 4:

An integrated Education for Transformation.

Objective : To make students aware of the complex realities of the world and their response to them



- a) Offering opportunities to experience solidarity with the poor and needy and an ecological consciousness on local and global levels.
- b) Incorporating justice, peace and environmental issues within the curriculum.
- c) Creating awareness of the inter- connectedness of the human family.
- d) Teaching Critical thinking, leadership, and problem-solving skills.
- e) Solving conflicts through the use of mediation, counseling, and special programs.
- f) Care of Mother Earth by re-cycling and making wise choices about the use of energy, water, and the earth's resources.
- g) Acquiring of the following thinking skills: observing, recording, quoting, illustrating, demonstrating, analyzing, outlining, summarizing, integrating, and evaluating.
- h) Developing pride in the cultural and national heritage of India.



राष्ट्रीय गान

जन गण मन अधिनायक जय हे,
 भारत भाग्य विधाता।
 पंजाब सिन्धु गुजरात मराठा,
 द्राविड़ उत्कल बंग
 विंध्य हिमाचल यमुना गंगा,
 उच्छल जलधि तरंग
 तब शुभ नामे जागे,
 तब शुभ आशिष मांगे
 गाहे तब जय गाथा।
 जन गण मंगलदायक जय हे,
 भारत भाग्य विधाता।
 जय हे, जय हे, जय हे, जय जय जय जय हे॥

THE PLEDGE

India is my country, All Indians are my Brothers and Sisters, I love my country and I shall always strive to be a loyal and worthy citizen of it. To my country and my people I pledge my devotion. May God grant her peace and prosperity.

PRAYERS

1. PRAYER BEFORE CLASS

O God, You are the truth, and the origin of all knowledge. Bless our studies, which we offer to you. Enlighten our minds, strengthen our memories, and direct our wills towards what is right. Grant us to seek truth always and make us truly wise.

2. MORNING PRAYER

GOD our Father, we thank you for the beginning of a new day, for the dim twilight, the growing sunrise, for the new hope and the new opportunities, for the new awareness of your abiding care. Give us courage and strength for our work today, give us patience and humility, and help us to be truthful always.

3. OUR FATHER

Our Father in heaven, holy be your name. Your kingdom come Your will be done, on earth as in heaven. Gives us today, our daily bread. Forgives us our sins, as we forgive those who sin against us. Do not bring us to the test but deliver us from every evil



4. PRAYER FOR PROTECTION

God, our Father, as we prepare to go home, keep us safe in mind, body and spirit. Be with us and all our family members. Protect us from all dangers and accidents.

5. PRAYER AFTER MEALS

We give you thanks, Almighty God, for all your gifts which we have received from your goodness.

6. PRAYER FOR PARENTS

God of love, I thank you very much for the precious gift of my loving parents. I thank you for their love and affection. They take good care of me and lead me on with wisdom. Bless them so that they may guide me and lead me in the true path.

7. PRAYER FOR TEACHERS

Dear Lord, I pray for teachers throughout the world but especially for our own teachers in this school. They do much service to the humanity; They give their students the precious gift of knowledge. They train so many students and shape them into fine people. Loving Father, bless their wonderful service. I thank you for the dedicated teachers we have. To you be all praise and glory!

8. PRAYER FOR OUR COUNTRY

God our Father, Bless our dear and beautiful country. Make it prosperous. Bless all its people and give light and wisdom to all our leaders Help them to walk along the path of justice and righteousness. Let your love abide in the hearts of all its citizens, and may we live in peace and harmony.

9. PRAYER TO ST. JULIE BILLIART

Saint Julie, through your great devotion to the good and loving Father, you were miraculously cured and favoured by many graces. By your powerful intercession, obtain for us, above all, great trust in God in all the difficulties of life, the strength to accomplish in all things the adorable will of God, and the special Grace we now ardently ask you.



PRAYER FOR GENEROSITY

God, our Father, You give us daily what we require Teach us to be generous towards others, By sharing with them what we posses. Let us notice the needs of others, especially of those who are unable to ask. Give us a humble heart and make us truly wise.

PRAYER FOR THE FAMILY

Heavenly Father, we thank you for our families and for all the blessing you have showered on each of our families. We thank you for our parents, brothers and sisters. Teach us to love each other in a way that leads to growth, happiness, and joy. Bless each member with this love and may we always remember that love is patient, kind and selfless.

PRAYER BEFORE EXAMS

Dear God I pray that you help me to do my best in this exam. Thank you for your guidance in leading me to my studies. I ask now that your spirit would lead me. Come, sharpen my thinking and help me to excel in this test of my learning and understanding. May I be able to recall everything I need from my studies and answer each question well. May I be honest in answering my exams.

SCHOOL SONG

Join together, join together Notre Dame
To build a new and bright tomorrow is our aim
'Glory to God and service to all for this we stand
let us together now march forward hand in hand

1. In Notre Dame we are one happy family
No matter poor or rich we work in unity
By knowledge gained we dare to shape our destiny
We will be makers of our country's history.
2. All the challenges that come, we dare to face
Our love and care we'd like to share with every race
From day to day we probe into life's mystery
We will be makers of our country's history.



JULIE's PSALM

1. Let us sing a song to our father
As we walk along to our father
He is always there, God is taking gentle care,
God is love beyond compare
God is good!
2. To the pastures green he leads me
with the living bread he feeds me
high on eagle wings,
my heart glorifies and sings,
how He fills us with good things
God is good!
3. Stronger than the surge of the sea,
Softer than the touch of the breeze,
He will always be!
God is clothed in majesty,
God is from eternity,
God is good!

BLESSING SONG

1. On this school your blessing lord,
On this school your grace bestow,
On this school your blessing, lord,
May it come and never go.

Bringing peace and joy and happiness
Bringing love that knows no end
On this school your blessing, Lord
On this school your blessing send.
2. On this school your loving, Lord,
May it overflow each day;
On this school your loving, Lord
May it come and with us stay.



Drawing us in love and unity
By the love received from you
On this school your loving, Lord,
May it come each day anew.

3. On this school your giving, Lord,
May it fill and overflow;
On this school your giving, Lord,
On this school your wealth bestow.

Filling all our hopes and wishes, Lord,
In the way you know is best;
On this school your giving, Lord,
May it come and with us rest.

AMAZING GRACE

Amazing Grace, how sweet the sound
That saved a wretch like me,
I once was lost, but now am found,
T' was blind but now I see.
T' was Grace that taught my heart to fear,
And Grace, my fears relieved.
How precious did that grace appear,
The hour I first believed.
Through many dangers, toils and snares,
We have already come.
T' was grace that brought us safe thus far
And grace will lead us home,
And grace will lead us home.



WALKING WITH THE LORD

Walking with the Lord,
 We are walking in the morning,
 Lift up your hearts,
 For you are walking with God.
 Singing to the Lord,
 We are singing in the sunshine,
 Lift up our hearts,
 For you are singing to God.
 Hand in hand with everyone,
 We' re walking, walking,
 Black and white and brown,
 Together, walking, walking,
 Singing new songs now,
 Living new lives,
 Building new bridges,
 Walking distant miles,
 Well ! we're walking with the Lord....

Rain and storm will not prevent us,
 Walking ,walking,
 Faith and hope and love,
 Will send us walking, walking.
 Crossing all barriers,
 Climbing all stiles,
 Breaking through fences,
 Walking distant miles,
 Well! we're walking with the Lord.....

WE ARE GATHERING

We are gathering together unto him,
 We are gathering together unto him,
 Unto him shall the gathering of the people be,
 We are gathering together unto him.

We are singing together unto him...
 We are praying together unto him...



GREAT INDEED ARE YOUR WORKS

Great indeed are your works
O Lord now and evermore- 2 x

The universe night and day
Tells of all your wonders
You are our life and our light
We shall praise you always

You are the path which we tread
You will lead us onward
From every corner of the earth
All the nations gather.

GOD WILL MAKE A WAY

God will make a way,
Where there seems to be no way,
He works in ways we cannot see,
He will make a way for me.
He will be my guide,
Hold me closely to his side;
With love and strength for each new day,
He will make a way, He will make a way.
By a roadway in the wilderness, He'll lead me,
And rivers in the desert will I see.
Heaven and Earth will fade but his word will still remain
And He will do something new today.



HE'S GOT THE WHOLE WORLD IN HIS HANDS

He's got the whole world in His hands,
 He's got the whole world in His hands,
 He's got the whole world in His hands,
 He's got the whole world in His hands.

He's got my brothers and my sisters in His hands,
 He's got my brothers and my sisters in His hands,
 He's got my brothers and my sisters in His hands,
 He's got the whole world in His hands.

He's got the sun and the rain in His hands,
 He's got the moon and the stars in His hands,
 He's got the wind and the clouds in His hands,
 He's got the whole world in His hands.

THIS LITTLE GUIDING LIGHT

This little guiding light of mine
 I'm going to let it shine
 Let it shine all the time ---3
 Let it shine.
 Hide it under a bushel oh no---3
 I'm going to let it shine
 Let it shine all the time, let it shine.
 Take this little light around the world---3
 I'm going to let it shine.
 Make my light burn for thee----3
 I'm going to let it shine
 Let it shine.....shine



GOD IS GOOD

God is good all the time
He put a song of praise in this heart of mine
God is good all the time
Through the darkest night, His light will shine
God is good, god is good all the time.

1. If you're walking through the valley
And there are shadows all around
Do not fear, He will guide you
He will keep you safe and sound
'Cause He's promised to never leave you
Nor forsake you and His word is true

2. We were sinners so unworthy
Still for us he chose to die
Filled us with his Holy Spirit
Now we can stand and testify
That his love is everlasting
And his mercies they will never end

WE SHALL OVRCOME

1. We shall overcome (2)
We shall overcome some day.
Oh deep in my heart, I do believe
We shall overcome some day
2. We'll walk hand in hand (3) some day
3. We are not afraid (3) today
4. The lord will see us through (3) some day
5. We shall live in peace (3) some day



LIKE A SUNFLOWER THAT FOLLOWS

Like a sunflower that follows
Every moment of the sun
So I turn towards you, to follow you my God.
In simplicity, charity I follow (2)
In simplicity, honesty I follow (2)
In simplicity, fidelity I follow (2)

SHOWERS OF BLESSINGS

There shall be showers of blessings
This is the promise of love
There shall be seasons refreshing
Sent from the Saviour above

CH: showers of blessing
 Showers of blessings we need
 Mercy drops around us are falling
 But for the showers we plead.

There shall be showers of blessings
Send them upon us , O Lord
Grant to us now a refreshing
Come and now honour Thy word

There shall be showers of blessing
O that today they might fall,
Now as to God we're confessing
Now as on God we call.



BIND US TOGETHER

Bind us together, lord
Bind us together with cords
That cannot be broken
Bind us together, lord
Bind us together lord
Bind us together with love

1. There is only one God
There is only one king
There is only one body
That is why we sing.
2. Made for the glory of God
Purchased by his precious son
Born with the right to be clean
For Jesus the victory is won.
3. We are the family of God,
We are the promise divine
We are the God's chosen desire
We are the glorious new wine.

ALL THINGS BRIGHT AND BEAUTIFUL

All things bright and beautiful
All creatures great and small
All things wise and wonderful
The good God made them all

Each little flower that opens
Each little bird that sings
He made their glowing colours
He made their tiny wings



GOD IS SO GOOD

God is so good (3) He's so good to me'
God cares for me (3) He cares for me
God leads me on (3) He leads me on
I'll do his will (4)
I'll trust in him (4)
I'll sing his praise (4)

PEACE IS FLOWING LIKE A RIVER

1. Peace is flowing like a river flowing out of you and me.
Flowing out in to the desert setting all the captives free.
2. His love is flowing like a river, flowing out of you and me.
Flowing out in to the desert setting all the captives free.
3. His healing's flowing like a river, flowing out of you and me.
Flowing out in to the desert setting all the captives free.
4. Alleluia, alleluia, Alleluia, alleluia Alleluia, alleluia
Peace flowing like a river, flowing out of you and me.
Flowing out in to the desert setting all the captives free.

PRAISE GOD

- Praise God, Praise God
Praise Him in the morning,
Praise Him in the noon time,
Praise Him Praise Him,
Praise Him when the sun goes down.
2. Love Him
 3. Trust Him
 4. Serve Him.



IN HIS TIME

1. In his time, in his time, He makes all things beautiful
in his time. Lord please show me every day as you're
teaching me your way That you do just what you say,
in your time.
2. In your time, in your time You makes all things
beautiful in our time Lord my life to you I bring with
its winter and its spring May I fathom everything in
your time.
3. There's a time, there's a time. Both for sowing, and for
reaping there's a time, Time for loving, time for gain,
time for joy and time for pain Every purpose under
heaven has a time.
4. There are times, there are days, Weeks and months we
cannot understand God's eternal Plan We'll remember
that he can, all the time.

CHRISTMAS CAROLS

1. SILENT NIGHT

1. Silent night, holy night
All is calm, all is bright
Round yon virgin Mother and child
Sleep in heavenly peace. (2)
2. Silent night, holy night
Shepherds quake at the sight
Glories stream from heaven afar
Heavenly hosts sing alleluia
Christ the savior is born. (2)
3. Silent night, holy night
Son of God, love's pure light,
Radiant beams from Thy holy face
With the dawn of redeeming grace
Jesus Lord, at Thy birth.



2. JOY TO THE WORLD

Joy to the world the Lord is come
Let earth receive her king
Let every heart prepare him room
And heav'n and nature sing(2)
And heav'n and heav'n and heav'n and nature sing.

Joy to the world the Saviour reigns
Let men their songs employ
While fields and woods, rocks, hills and plains
Repeat the sounding joy (2)
Repeat the sounding joy

He rules the world with truth and grace
And makes the nations prove
The glories of his righteousness
And wonders of his love
And wonders of his love and wonders and
Wonders of his love

WE THREE KINGS OF ORIENT ARE

1. We three kings of orient are
Bearing gifts we traverse afar,
Field and fountain, moor and mountain
Following yonder star.

Ch. O, star of wonder star of night
Star with royal beauty bright
Westward leading, still proceeding
Guide us to thy perfect light.

2. Born a king on Bethlehem's plain,
Gold I bring to crown him again,
King forever, ceasing never,
Over us all to reign.
3. Frankincense to offer have I,
Incense owns a Deity nigh:



Prayer and praising, all men rising,
Worship him, God most High.

4. Myrrh is mine, its bitter perfume,
Breathes a life of gathering gloom,
Sorrowing, sighing, bleeding, dying,
Sealed in the stone-cold tomb.

GO TELL IT ON THE MOUNTAIN

Ch: Go tell it on the mountain
Over the hills and everywhere
Go tell it on the mountain
That Jesus Christ is born

1. While shepherds kept their watching
O'er silent flocks by night
Behold out through the heavens
There shone a holy light
2. The shepherds feared and trembled
When lo! Above the earth
Rang out the angel chorus
That hailed our saviour's birth
3. Down in a lowly manger
Humble Christ was born
And God sent us salvation
The at blessed Christmas morn



हमको मन की शक्ति देना

हम को मन की शक्ति देना मन बिजय करे
दुसरो की जय से पहले खुद की जय करें
हमको मन की शक्ति देना.....

भेद भाव अपने दिल से साफ कर सकें
दुसरो से भूल हो तो माफ़ कर सकें

झूट से बचे रहे सच का दम भरें
दुसरो की जय से पहले खुद की जय करें

मुश्किले पड़े तो हम पे इतना कर्म कर
साथ दे तो धर्म का चले तो धर्म पर

खुद पे हौसला रहे बदी से न डरे
दुसरो की जय से पहले खुद की जय करें
हमको मन की शक्ति देना मन बिजय करे



तू ही प्रेम है

तू ही प्रेम हैं मेरे प्रभु
मुझे प्रेम से भर दे प्रभु
तेरा प्रेम मैं जग में फैलाऊ
ऐसा अनुग्रह पाऊ सदा

तू ही शक्ति हे मेरे प्रभु
मुझे शक्ति में जग में फैलाऊ
ऐसा अनुग्रह पाऊ सदा

तू ही करुणा हे मेरे प्रभु
मुझे करुणा से भर दे प्रभु
तेरी करुणा में जग में फैलाऊ
ऐसा अनुग्रह पाऊसदा
तू ही प्रेम है मेरे प्रभु

सारे जहाँ से अच्छा

सारे जहा से अच्छा हिन्दोस्तां हमारा
हम बुलबुले है इसकी ये गुलिस्ता हमारा

पर्वत वो सबसे ऊँचा हमसाया आस्मा का
वो सन्तरी हमारा वो पासबा हमारा

गोदो में खेलती है जिसकी हजारों नंदिया
रोशन है जिसकी दम से रश्के जिना हमारा

मजहब नहीं सिखाता आपस में बैर रखना
हिन्दी है हम 3-वतन है हिन्दोस्तां हमारा



NOTRE DAME ACADEMY

The aim of Notre Dame Education is to train young people for unselfish leadership so that the students we educate will be able to change the oppressive structures of society by standing for justice and human rights. They are “to assist their fellow citizens in directing their lives to God in faith” by helping, healing, reconciling, and taking a firm stand on moral principle of honesty, integrity, hard work and freedom.

The parents and guardians are expected to be active participants in training their children in the moral and spiritual values which the school tries to foster.

1. Medium of Instruction

The medium of instruction in the school is English but emphasis is given on teaching other Indian Languages too.

2. Curriculum Offered

The school follows CBSE Curriculum. CBSE offers a Holistic and Comprehensive Curriculum. It emphasizes on both academic excellence and the overall development of students. CBSE curriculum makes the students competitive exam-ready. Students from CBSE schools have a higher chance of succeeding in national-level competitive examinations because the CBSE syllabus and question patterns are aligned with the pattern and syllabus of various competitive examinations like NEET, JEE or AIEEE, IIT JEE, PMT, NDA, CPS, and others defence and civil services. Even the UPSC aspirants (IAS, IPS, IFS, etc.) use NCERT textbooks for their preparation.

3. The advantages of our curriculum :

- 3.1 Ability to compete effectively at all levels.
- 3.2 Innovations in teaching-learning methodologies by devising student-friendly and student-centered paradigms.
- 3.3 Reforms in the examinations and evaluation patterns.
- 3.4 CBSE maintains uniformity.



- 3.5 CBSE approves both English and Hindi language.
- 3.6 CBSE is an internationally recognized board.
- 3.7 The school has a well-equipped laboratory for conducting practical experiments for Science, Mathematics and Computer subjects with all necessary gadgets and equipment of the highest standards.
- 3.8 The library is the knowledge center of any learning institution. The library contains encyclopedias, dictionaries, classics, comics, journals, and books that cover a wide spectrum of other subjects.
- 3.9 Interactive panels (Smart Class Boards) are installed in the classrooms for the students.
- 3.10 Networked computer work stations are provided for the students.
- 3.11 Playground with outdoor game facilities i.e., Cricket, Badminton, Football, Volleyball, Swings, See-Saw, Rings, Slides, etc.
- 3.12 Indoor Games i.e., Carrom, Chess, Table Tennis, Fuse Ball Table, Ludo etc. Reverse Osmosis (RO) drinking water facility is installed to provide water, free from bacterial and iron contamination.

4. Cultural and Co-Cultural Activities

The school organizes an array of co-curricular activities for the overall development of the students. All the students are obliged to take part in these activities. We strongly believe that excellence in academics alone does not make a complete person.

- 4.1 Ample opportunities are provided to the students through various activities like house system, competitions, work experience, co-curricular activities and computer education, leadership in the society to which they belong.
- 4.2 Social attention is given to ensure high standard of morality, discipline, and character formation.
- 4.3 The following co-curricular activities are encouraged in the school: Art Club, Music Club (Keyboard & Guitar),



Dance Club, Abacus, Literary Club, Martial Arts, Football Coaching and various Inter House Sports and Games Competitions like - Singing, Dancing, Recitation, Debate, Quiz, Story Telling, Elocutions, Creative Writing, Extempore, Declamation, Speech, Drawing and Painting, etc.

5. Admission Criteria

- 5.1 Criteria: Admission is open to all, irrespective of caste, creed and community.
- 5.2. Eligibility Age: Children are admitted to the Pre-Primary from the age of 3 years plus and to class I from the age of 6 years plus. The age calculation should be as on 31st March of the Academic Session in which admission is sought.
- 5.3 Method:
- Written Aptitude Test is conducted for admission in I to VIII. An interview of parents along with the child may be taken by the principal or authorized persons.
 - The minimum and maximum age limit for admission in NDA in various classes are given below:

Curricular Structure	Class	Class Minimum age limit as on 31 st March of the Academic Year
3 +2 Years	LKG-I	3+ Years
	LKG-II	4+ Years
	UKG	5+ Years
	I	6+ Years
	II	7+ Years
3 Years	III	8+ Years
	IV	9+ Years
	V	10+ Years
	VI	11+ Years
	VII	12+ Years
	VIII	13+ Years
4 Years	IX	14+ Years
	X	15+ Years
	XI	16+ Years
	XII	17+ Years



Note: The minimum age limit has to be strictly adhered to and it's based on the new curricular structure laid down by CBSE.

The decision relating to admission taken by the school administration will be considered ultimate and final. Hence, no complaint or appeal for review will be entertained in this regard.

5.4 Admission Procedure:

- a) Schedule for the issue of admission forms, aptitude test, and results are notified within March.
- b) Duly filled-in admission forms along with relevant documents must be submitted to the school office within a specified date and time.
- c) Attested copies of the following documents are required to be submitted along with the application form. For LKG (Kindergarten), and Standard I, a birth certificate issued by a competent authority, Aadhaar Card, PEN number, T.C. and a Progress Report has to be submitted. For Class II onwards birth certificate issued by a competent authority, and a progress report from the previous school has to be submitted.

Note: For the Aptitude Test the syllabus and the admission date will be circulated in due time by the school office.

6. School Assemblies and Functions

- 6.1 All the staff and students are to move to the assembly area in the first bell and be ready to start the assembly at the scheduled time.
- 6.2 All are required to participate in the proceedings with utmost reverence and attention.
- 6.3 After the assembly the students are to proceed towards their classrooms silently in a proper line.



- 6.4 Undue haste should be avoided while moving into/out of the building or classrooms.
- 6.5 All the students are expected to take part in the school functions in a disciplined and organized way. All should participate in the proceedings attentively and participate in the programmes whole-heartedly. Inappropriate behavior will be severely dealt with.
- 6.6 Parents/Guardians are requested to drop their children in front of the school gate between according to the class wise time slot and pick up their wards within half an hour after the school gets over. The school authority will not be responsible for taking care of the students before or after the allotted time.**

7. Class Room Discipline

- 7.1 No student should be out of the classroom except for valid and serious reasons.
- 7.2 Only one student at a time can go out of the class for whatsoever reason.
- 7.3 The students should greet the teachers cordially on his / her entry and exit from the class and remain standing till the teacher asks them to sit.
- 7.4 Insistence should be laid on sitting straight and maintaining a sufficient gap.
- 7.5 Furniture should be neatly arranged inside the classroom.
- 7.6 One should always raise a hand to seek permission from the teacher to speak.
- 7.7 Students should keep the classrooms clean. They should throw the waste materials in the dustbins and waste paper baskets only.
- 7.8 The teacher (Especially the class teachers) should speak about the toilet habits and how to keep the toilets clean.
- 7.9 Verandas and lobbies are not places for talking when classes are going on. Running and walking on the verandas is strictly prohibited.
- 7.10 All the students of class I to X must wear school blazers.



- 7.11 All the students from Nursery to Class UKG must wear school Sweater/ Pullover during winter.

8. A Word to the Parents

- 8.1 We believe in the dictum that "The Parents are the first Teacher and the Teachers are the second Parents".
- 8.2 Parents and guardians are earnestly requested to cooperate with the school authorities regarding the rules of the school, lessons, homework, co-curricular activities, and character-building of their children.
- 8.3 Kindly discourage your child from taking leaves, especially on Saturdays because the most enjoyable learning's happen through co-curricular/ club activities on 1st, 3rd and 4th Saturdays.
- 8.4 At least go through your child's almanac once a week to check whether there is a message for you from the teacher, and please countersign it after checking.
- 8.5 Keep in touch with the day-to-day progress of your child and discuss it with the Principal on a regular basis during visiting hours.
- 8.6 Criticism of a teacher in the presence of the child should be avoided because it may cause the student to lose respect for the teacher and the school.
- 8.7 If the child fails to reach the school on time and does not attend the assembly, he/she may be sent back home. This is important to teach discipline and punctuality among the students.
- 8.8 Parents are requested to examine the progress of the students after all the Examinations i.e., Periodic Test Weekly Tests, Half-Yearly and Annual Examinations, and take up remedial measures in consultation with the Principal /Teachers.
- 8.9 The entrusting of a pupil to the school implies that the parents agree to abide by the rules and regulations, and the decision taken by the school. Parents should see that their children prepare home lessons properly and devote at least 2-3 hours to their studies in the evening.
- 8.10 Parents/Guardians are requested to meet the Principal to discuss the progress of their children with prior permission.



- 8.11 As the education of a child is primarily the responsibility of both the school and the parents, they are expected to cooperate with the school community concerning the pupil's integral growth. Therefore, parents are requested to follow up with the child in its process of growth and maintain a cordial and cooperative relationship with the school authorities.
- 8.12 Parents are not allowed to see their children or meet the teachers during class hours.
- 8.13 No school-related business will be transacted during holidays.
- 8.14 They are requested to inculcate in their child, the value of punctuality and regular attendance.
- a) By providing a sufficient number of uniforms and by sending them neat and clean.
 - b) By checking the regularity record section occasionally and insisting on neatness and cleanliness in their notebooks and personal appearance.
 - c) By making sure never to directly talk to a teacher without the Principal's permission.
- 8.15 Any communication (request, complaint, etc.) should be written with the full name and address of the parents/guardians and it should be addressed to the Principal.

9. Withdrawal

Parents/Guardians who wish to withdraw their children from the school should give a notice to the Principal in writing, at least two weeks before the date of withdrawal. Transfer certificate will be issued only after clearance of all the dues.

- 9.1 A clear calendar months' notice in writing or an additional one month's fee in lieu of notice must be given before the pupil can be withdrawn along with the due up to the end of the year.
- 9.2 A student who fails twice in the same class will not be permitted to continue his/her studies in the school.
- 9.3 The school management however, can have special reserve rights in this regard.



10. School Fees

- 10.1 The school session starts in April and ends in March.
- 10.2 The school fees will be collected on a two months basis. Therefore the parents are requested to pay their fees in six installments.

Installments	Due Dates
1 st Installment	1 st April to 10 th April
2 nd Installment	1 st June to 10 th June
3 rd Installment	1 st August to 10 th August
4 th Installment	1 st Oct. to 10 th Oct.
5 th Installment	1 st Dec. to 10 th Dec.
6 th Installment	1 st Feb to 10 th Feb

10.3 Late payment of fees would invite a fine of Rs. 50 per Month.

- 10.4 Parents are prohibited from making any cash transactions directly with the wardens/teachers/school staff. The school will not take responsibility for any such payments. All monetary transactions are to be routed through the school's account office only.
- 10.5 All fee deposit receipts must be duly collected by the parents/guardians at the time of paying the school fees and kept safely for future reference.
- 10.6 Student's Report Card will be issued only after all the dues are cleared.
- 10.7 The fee as mentioned in the fee structure does not include the cost of e-learning, photographs, expeditions, camps, books, Olympiads, uniforms and misc. requirements.
- 10.8 The fee structure may be revised yearly to meet the constant fluctuation in the cost of living and according to the changing price index, as decided by the management.
- 10.9 Any change of address for correspondence must be reported in writing immediately with the contact number/e-mail id etc



FEE RECORD

Month	Date	Amount	Receipt No.	Parent's sign
Apr – May				
June - July				
Aug – Sept				
Oct – Nov				
Dec – Jan				
Feb - Mar				

11. School Library Rules

- 11.1 The decorum of the library should be maintained during library hours.
- 11.2 Books will be issued to the students from class III onwards for home readings.
- 11.3 Books will be issued for a maximum period of 14 days at best and should be returned or re-issued on time Re-issue can be done only for once.
- 11.4 Books should not be marked, torn, or damaged. In case of any damage to books in the library, the borrower will have to pay the price of the material or replace the same.
- 11.5 Study materials must not be taken out of the library without getting them issued.
- 11.6 Students should not bring their personal books, bags and other belongings to the library. Only library books and copies are allowed.
- 11.7 Students should obtain library clearance before leaving the institution.
- 11.8 Students may take out materials of their choice from the racks/shelves but must place them back in the right place in proper order.
- 11.9 A fine of Rs.10/- per day will be charged from the borrower if the book is not returned to the library within 14 days and will not be re-issued.
- 11.10 If the book or any other library material is lost, the same may be purchased and deposited to the school library within one month of the date of issue or the price of the book has to be deposited to the school account section along with a fine of Rs.100/- for each book.



12. Evaluation System

12.1 Assessment for Classes Nursery to I

- a) The Academic Year is divided into two (02) Terms. (Term I: April - September and Term II: October - March) and two (02) cycles of Periodic Test (PT). Assessment is based on performance in both internal testing (10 marks) and Half-Yearly and Annual Examination (40 marks)
- b) Two (02) Term Exams are held i.e. Half-Yearly and Annual Examinations (Please see the academic calendar for dates).
- c) Each Evaluation will be of a total of 50 marks i.e. written (40 marks) and Internal Assessment (10 marks).
- d) Achievement Record Book will also reflect the student's achievement in various learning skills and Co-scholastic, discipline on a 3-point scale (A, B, and C).

12.2 Assessment for classes II-V

- a) The Academic Year is divided into two (02) Terms. (Term I: April - September and Term II: October - March) and two (02) cycles of Periodic Test (PT). Assessment is based on performance in both internal testing (20 marks) and Half-Yearly and Annual Examinations (80 marks).
- b) Periodic Test will be of 20 marks out of which 10% will be added to Half Yearly and Annual Examination.
- c) Two (02) Term Exams are held i.e. Half-Yearly and Annual Examinations (Please see the academic calendar for dates).
- d) Marks obtained in the Term Evaluation and Internal Assessment will be converted into 8-point grades (A1, A2, B1, B2, C1, C2, D and E).
- e) The Achievement Record Book will also reflect the student's achievement in various learning skills, Co-scholastic and disciplinary areas on 3-point scale (A, B, and C).

12.3 Assessment for Classes VI - VIII

- a) The Academic Year is divided into two (02) Terms. (Term I: April - September and Term II: October - March) and two



(02) cycles of Periodic Test (PT). Assessment is based on performance in both internal testing (20 marks) and Half-Yearly and Annual Examinations (80 marks).

b) Periodic Test will be of 30 marks out of which 10% will be added to Half Yearly and Annual Examination.

c) Two (02) Term Exams are held i.e. Half-Yearly and Annual Examinations (Please see the academic calendar for dates).

e) Marks obtained in the Term Evaluation and Internal Assessment will be converted into 8-point grades (A1, A2, B1, B2, C1, C2, D and E).

e) The Achievement Record Book will also reflect the student's achievement in various learning skills, Co-scholastic and disciplinary areas on 3-point scale (A, B, and C).

16.4. Assessment for Classes IX - XII

a) The Academic Year is divided into two (02) Terms. (Term I: April - September and Term II: October - March) and two (02) cycles of Periodic Test (PT). Assessment is based on performance in both internal testing (20 marks) and Half-Yearly and Annual Examinations (80 marks).

b) Periodic Test will be of 30 marks out of which 10% will be added to Half Yearly and Annual Examination.

c) Two (02) Term Exams are held i.e. Half-Yearly and Annual Examinations (Please see the academic calendar for dates).

d) Marks obtained in the Term Evaluation and Internal Assessment will be converted into 8-point grades (A1, A2, B1, B2, C1, C2, D and E).

e) The Achievement Record Book will also reflect the student's achievement in various learning skills, Co-scholastic and disciplinary areas on 3-point scale (A, B, and C).

13. Promotion Policy for Classes Nursery - I

13.1 There will be a 5-point grading scale: A+, A, B, C, D.

13.2 A student who secures 'D' grade will not be considered pass like other students.



- 13.3 The minimum requirement for a clear pass will be 'C' grade in each subject. Any student who scores 'D' will not be considered for normal promotion.
- 13.4 There may be exceptional cases of students who represent the school
- 13.5 In inter-school competitions or have a case of long serious illness; such cases are to be decided on merit or case-to-case basis.
- 13.6 The decision of the Principal will be final regarding the promotion. Students 'D' in one (01) or more than one (01) in main subjects at the end of the Academic Year will be advised to repeat and strengthen the same year's Syllabus. The Principal's decision will be final for those who do poorly in any Subject.

14. Promotion Policy for Classes II- V

- 14.1 There will be 8-point grading scale: A1, A2, B1, B2, C1, C2, D&E.
- 14.2 A student who secures 'E' grade will not be considered pass like other students and may be asked to write an 'improvement test'.
- 14.3 The minimum requirement for a clear pass will be 'D' grade in each subject. Any student who scores 'E' will not be considered for normal promotion.
- 14.4 There may be exceptional cases of students who represent the school in inter-school competitions or have a case of long serious illness; such cases are to be decided on merit or case case-to-case basis.
 - (01) The decision of the Principal will be final regarding the promotion. Students scoring 'E' in one (01) or more than one (01) in main subjects at the end of the Academic Year will be advised to repeat and strengthen the same year's syllabus. The Principal's decision will be final for those who do poorly in any subject.



15. Promotion Policy for Classes VI- VIII

- 15.1 There will be 8-point grading scale: A1, A2, B1, B2, C1, C2, D & E.
- 15.2 A student who secures 'E' grade will not be considered pass like other students and may be asked to write an 'improvement test'.
- 15.3 The minimum requirement for a clear pass will be 'D' grade in each subject. Any student who scores 'E' will not be considered for normal promotion.
- 15.4 There may be exceptional cases of students who represent the school in inter-school competitions or have a case of long serious illness; such cases are to be decided on merit or case case-to-case basis.
- 15.5 The decision of the Principal will be final regarding the promotion. Students scoring 'E' in one (01) or more than one (01) in main subjects at the end of the Academic Year will be advised to repeat and strengthen the same year's syllabus. The Principal's decision will be final for those who do poorly in any subject.

16. Assessment and Promotion for Classes IX to XII

Class IX going to X: 8 -Point Grading scale as above but any student who scores 'E' grade will be considered fail. Conditional promotion clause may be allowed on certain conditions up to Class VIII and made applicable if there is visible improvement in the concerned subject during the first quarter / 1st Periodic Test; in case the student does not achieve the minimum required academic standard after conditional / provisional promotion, he / she will have to repeat previous class syllabus.

IMPORTANT: In case a student fails twice in the same class, he / she will be asked to leave the school.

17. Assessment and Promotion for Class-X and XII

As per CBSE Board Rules.

18. Syllabus Guidelines for Assessments.



19. Classes: Nursery - I

For Periodic Tests, (01) or two (02) units covered will be part of the syllabus. Similarly, selected assignments done by the students through the 'worksheets' and 'project work' will also be from the topics / chapters covered.

20. Classes: II-V

For Periodic Tests, three (03) or four (04) units covered or preceding Examination Pattern for the Classes VI-VIII

Subject	Term - I (100 marks) (1st half of the session) 20 marks for Internal Assessment +80 marks for Half Yearly Examination		Term - II (100 marks) (2nd half of the session) 20 marks for Internal Assessment +80 marks for Annual Examination	
	IA 20 Marks	Half Yearly Exam	IA 20 Marks	Annual Exam
Language-1 Language-2 Language-3 Mathematics Science Social Science Any other subject	<p>Periodic Test 10 marks with syllabus covered till announcement of test dates by school</p> <p>Note Book Submission 5 marks at term-end</p> <p>Subject Enrichment 5 marks at term-end</p>	<p>Written exam for 80 marks with syllabus covered till announcement of Half Yearly exam dates by school</p>	<p>Periodic Test 10 marks with syllabus covered till announcement of test dates by school</p> <p>Note Book Submission 5 marks at term-end</p> <p>Subject Enrichment 5 marks at term-end</p>	<p>Written exam for 80 marks with syllabus covered as below: Class VI: 10% of 1st term covering significant topics + entire syllabus of 2nd term Class VII: 20% of 1st term covering significant topics + entire syllabus of 2nd term Class VIII: 30% of 1st term covering significant topics + entire syllabus of 2nd term</p>



21. Examination Pattern for the Classes IX-XII

Term / Type of Exam	Months / Duration	Portion/Syllabus to be included
Periodic Assessment-I	June 2025	30% of the total Annual Syllabus
Half Yearly	September 2025	30% of Quarterly + Syllabus Covered after 1st Periodic Assessment.
Periodic Assessment-II	December 2025	10% of Quarterly + 30% of Half-Yearly + Complete Syllabus Covered after Half Yearly.
Pre-Board - I Exam	December 2025	100% Syllabus
Pre-Board - II Exam	January 2026	100% Syllabus

Note: Periodic Tests will be of 30 marks each and will be conducted twice a year. Half-Yearly and Annual Examination will be conducted out of 80 marks and students to secure a minimum 33%. Internal Assessments will include 05 marks for Note Book Maintenance and 05 marks for Subject Enrichment Activity.



22. Computer Education

The computer education as part of the computer awareness program starts from class I onwards. Students undergo a basic course in computer education covering computer fundamentals, familiar with different parts of a computer, basics of keyboard handling, windows and basics of MS- office, Logo programming, QBasic programming, Flash animation, Photoshop, Internet, etc.

23. Orientation Program for Parents / Guardians

Our school organizes an orientation program for parents/guardians from time to time to acquaint the parents/ guardians with the policies, methodology, and outline of term-wise syllabus, academic planning, student growth, activities, personal grooming, hygiene, etc. The school will always desire parents/guardians to maintain a close rapport to bloom with confidence and face the challenges of life. Attendance of parents/guardians in the orientation program is mandatory.

24. Co-Curricular / Club Activities

Co-curricular activities/club activities form 'the third dimension of education'. It develops skills productivity-oriented and socially useful skills. Students are required to take part in activities. School will facilitate learning and skill development and the students will be assessed on a 3-point scale.

25. Club Activities

Students' clubs are more than just extracurricular activities – As integral components of co-curricular activities, student-led clubs at Blooming Buds School serve as vibrant spaces for young learners to explore their passions, exercise creativity, and form lasting connections. These clubs offer networking opportunities that can lead to future collaborations and a supportive community, making them valuable in academic and professional realms. We offer Ten Clubs to choose from. They are - Art Club, Music Club, Reading Club, Debate Club, Theatre Club, Dance Club, IT Club, Nature Club, Photography Club and Social Service Club



26. Student Council

To achieve the target of making the students feel involved in the welfare of their school and to groom leaders of tomorrow the Student Council is formed. The council comprises of a Head Boy, Head Girl, House Captains, Sports Captains, Cultural and CCA Captains. They are identified and appointed after a scrutiny of their academic records, attitude and aptitude. All staff members have the responsibility to guide and monitor the performance of the Student Council. The Student Council has the following tasks to perform:

- a. To exhibit leadership qualities.
- b. To set examples of disciplined individuals, respectful towards Principal, teacher and all the staff and follow school rules and regulations.
- c. To co-ordinate and offer help in all school functions.
- d. To give meaningful feedback and information to the Principal towards changes if required.

27. Disciplinary Measures

1. **COUNSELLING:** Any kind of emotional or behavioral problem or problems related to career guidance may be discussed at large in an informal and conducive atmosphere.
2. **CONFERENCE:** The school will call a conference to inform parents in case of any inappropriate behavior from the students with suggestions for parental action and support.
3. **SUSPENSION:** Recommended by disciplinary committee, suspension is a short period of time in which the student is dismissed from school. Parents will be asked to meet the Principal before re-admission.

28. School Website

Notre Dame Academy website aims at creating a new dimension incorporating the use of information technology in education in the 21st century. It provides opportunity not only to our students but also to the parents, teachers and staff members. It aims at building up communication and a closer interaction within the members of the NDA family and the wider world. The website provides updated school news, school events, results, circulars, general school information, activities, and many more



things to explore. In the near future new interactive information will be added to the website.

29. School Facilities and Infrastructure

- 29.1 **Library:** The school has a well-equipped library with a reading room facility to back up the teaching-learning process effectively. It has a good collection of books for every branch of knowledge. Students are constantly encouraged to avail the facility.
- 29.2 **Science Laboratory:** The school has a well-equipped composite science laboratory. The laboratory has been built and well-equipped in accordance with the guidelines formulated by CBSE, New Delhi.
- 29.3 **Computer Laboratory:** The school has well well-equipped computer laboratory. The laboratory has been built and well-equipped in accordance with the guidelines formulated by CBSE, New Delhi.
- 29.4 **Smart Class:** The School provides smart class facilities for the students. This modern methodology has proved highly effective in the present educational arena. Visualizing something is always attractive for the students and they can remember it easily and more effectively.
- 29.5 **Games and Sports:** The school provides both indoor and outdoor facilities for games and sports. Cricket, Badminton, Football, Volleyball, Swings, See-Saw, Rings, Slides, Carom, Chess, Table Tennis, Ludo etc.
- 29.6 **Medical Room:** The school has a medical room with adequate emergency requirements. It keeps a periodic health check-up record to know about the health status of children.
- 29.7 **The Faculty:** The school is blessed with experienced and qualified faculty, who ensure both the intellectual and emotional development of the children.



ACADEMIC CALENDAR FOR 2026-27

Day	Date	April-2026
Wed	1	School Re-opens
Thu	2	Class
Fri	3	Good Friday (Holiday)
Sat	4	Easter Saturday (Holiday)
Sun	5	Sunday
Mon	6	Orientation for Nursery
Tue	7	Class
Wed	8	Class
Thu	9	Class
Fri	10	Students Council Election
Sat	11	2 nd Saturday (Holiday)
Sun	12	Sunday
Mon	13	Class
Tue	14	Bohag Bihu (Holiday)
Wed	15	Bohag Bihu (Holiday)
Thu	16	Class
Fri	17	Class
Sat	18	Investiture Ceremony/ Cricket Tournament (House Wise) / Calligraphy(Nur-X)
Sun	19	Sunday
Mon	20	Class
Tue	21	Class
Wed	22	Class/ Poem Recitation/ Earth Day (VI to X)
Thu	23	Class
Fri	24	Class/ (I-IV) Recitation
Sat	25	Yellow Colour Day (Nur-I),
Sun	26	Sunday
Mon	27	Class
Tue	28	Class
Wed	29	Class
Thu	30	Class



Day	Date	May-2026
Fri	1	May Day & Buddha Purnima (Holiday)
Sat	2	Class / PTM (LKG & UKG)
Sun	3	Sunday
Mon	4	Class
Tue	5	Class
Wed	6	Class
Thu	7	Class
Fri	8	Class/ Mother's Day & Salad Making Competition
Sat	9	2 nd Saturday (Holiday)
Sun	10	Sunday
Mon	11	Class
Tue	12	Class
Wed	13	Class
Thu	14	Class
Fri	15	Class
Sat	16	Grand Parent's Day/ Pink Colour Day (Nur- I)/ Carrom board, Badminton Competition
Sun	17	Sunday
Mon	18	Class
Tue	19	Class
Wed	20	Class
Thu	21	Class
Fri	22	Class
Sat	23	Class / PTM (IV – X)
Sun	24	Sunday
Mon	25	Class
Tue	26	Class
Wed	27	Id-Ul-Zuha (Holiday)
Thu	28	Class / Issue of Admit Card
Fri	29	Hindi Story Telling (LKG – III)
Sat	30	Hindi Elocution (IV-VIII) / Speech (IX – X)
Sun	31	Sunday



Day	Date	June-2026
Mon	1	Class/ Submission of Question Papers (PT-I)
Tue	2	Class
Wed	3	Class
Thu	4	Class
Fri	5	World Environment Day
Sat	6	Class / PTM (I & II)
Sun	7	Sunday
Mon	8	Periodic Test - I
Tue	9	Periodic Test - I
Wed	10	Periodic Test - I
Thu	11	Periodic Test - I
Fri	12	Periodic Test - I
Sat	13	2 nd Saturday
Sun	14	Sunday
Mon	15	Periodic Test - I
Tue	16	(Provincial's Visit)Periodic Test - I
Wed	17	Periodic Test - I
Thu	18	Periodic Test - I
Fri	19	Periodic Test - I
Sat	20	Father's Day/International Yoga Day/ Selection for Declamation
Sun	21	Sunday
Mon	22	Class
Tue	23	Class
Wed	24	Class
Thu	25	Class
Fri	26	Class/ Declamation (II-X) Inter House
Sat	27	Debate Competition (V-X)
Sun	28	Sunday
Mon	29	Class
Tue	30	St. Julie's Birthday Celebration



Day	Date	July-2026
Wed	1	Coaching Class / Summer Break
Thu	2	Coaching Class / Summer Break
Fri	3	Coaching Class / Summer Break
Sat	4	Coaching Class / Summer Break
Sun	5	Sunday
Mon	6	Coaching Class / Summer Break
Tue	7	Coaching Class / Summer Break
Wed	8	Coaching Class / Summer Break
Thu	9	Coaching Class / Summer Break
Fri	10	Coaching Class / Summer Break
Sat	11	Coaching Class / Summer Break
Sun	12	Sunday
Mon	13	Summer Break
Tue	14	Summer Break
Wed	15	Summer Break
Thu	16	Summer Break
Fri	17	Summer Break
Sat	18	Summer Break
Sun	19	Sunday
Mon	20	Summer Break
Tue	21	Summer Break
Wed	22	Summer Break
Thu	23	Summer Break
Fri	24	Summer Break
Sat	25	Summer Break
Sun	26	Sunday
Mon	27	Summer Break
Tue	28	Summer Break
Wed	29	Summer Break
Thu	30	Summer Break
Fri	31	Summer Break



Day	Date	August-2026
Sat	1	Holiday
Sun	2	Sunday
Mon	3	School Re-opens
Tue	4	Class
Wed	5	Class
Thu	6	Class
Fri	7	Class
Sat	8	Class
Sun	9	Sunday
Mon	10	Class
Tue	11	Class
Wed	12	Class
Thu	13	Class
Fri	14	Fancy Dress Competition (Nur-UKG) Theme: Unity in Diversity
Sat	15	Independence Day
Sun	16	Sunday
Mon	17	Class
Tue	18	Class
Wed	19	Class
Thu	20	Class
Fri	21	Maths quiz (VI & VII)
Sat	22	Maths Quiz (VIII – X)
Sun	23	Sunday
Mon	24	Class
Tue	25	Class
Wed	26	Class
Thu	27	Class
Fri	28	International Sports Day
Sat	29	Blue Colour Day/Football Match
Sun	30	Sunday
Mon	31	Class



Day	Date	September-2026
Tue	1	Class
Wed	2	Submission of Question Paper H.Y./ Class
Thu	3	Class
Fri	4	Janmastomi (Holiday)
Sat	5	Teachers' Day Celebration
Sun	6	Sunday
Mon	7	Class
Tue	8	Issue of Admit Card
Wed	9	Class
Thu	10	English Spelling Contest/ Exam
Fri	11	Hindi Spelling Contest/ Exam
Sat	12	Tithi of Sri Madhavdeva
Sun	13	Sunday
Mon	14	Half Yearly Examination
Tue	15	Half Yearly Examination
Wed	16	Half Yearly Examination
Thu	17	Half Yearly Examination
Fri	18	Half Yearly Examination
Sat	19	Half Yearly Examination
Sun	20	Sunday
Mon	21	Tithi of Srimanta Sankardev
Tue	22	Half Yearly Examination
Wed	23	Half Yearly Examination
Thu	24	Half Yearly Examination
Fri	25	Half Yearly Examination
Sat	26	Half Yearly Examination
Sun	27	Sunday
Mon	28	Class
Tue	29	Class
Wed	30	Best Out of Waste Competition (Nur- X) Clean air, Ozone Layer depletion, Water Conservation, Wild Life



Day	Date	October-2026
Thu	1	Class
Fri	2	Gandhi Jayanti
Sat	3	Class
Sun	4	Sunday
Mon	5	Class
Tue	6	Class
Wed	7	Class
Thu	8	Class
Fri	9	Class
Sat	10	Report card Day/ Exhibition Best Out of Waste
Sun	11	Sunday
Mon	12	Class
Tue	13	Class
Wed	14	Class
Thu	15	Class
Fri	16	Class/ Solo Song, Kho-Kho, Table Tennis, Kabbadi
Sat	17	Durga Puja
Sun	18	SUNDAY
Mon	19	Kati bihu & Durga Puja
Tue	20	Durga Puja
Wed	21	Durga Puja
Thu	22	Class
Fri	23	Class/ Red Colour Day
Sat	24	Dance Competition
Sun	25	Sunday
Mon	26	Class
Tue	27	Class
Wed	28	Class
Thu	29	Class
Fri	30	Class
Sat	31	Seminar for Teachers



Day	Date	November-2026
Sun	1	Sunday
Mon	2	Class
Tue	3	Class
Wed	4	Class
Thu	5	Class
Fri	6	Diya Painting & Rangoli Competition (II-X)
Sat	7	Diwali
Sun	8	Sunday (Kali Puja & Diwali)
Mon	9	Diwali
Tue	10	Class/ Practice for Annual Sports Day
Wed	11	Bhatri Dwitiya
Thu	12	Class
Fri	13	Class
Sat	14	Children's day
Sun	15	Sunday (Chhath Puja)
Mon	16	Bodo Literacy Day
Tue	17	Class
Wed	18	Class
Thu	19	Class
Fri	20	Class
Sat	21	Chess Competition
Sun	22	Sunday
Mon	23	Class
Tue	24	Guru Nanak Birthday / Lait Divas
Wed	25	Class
Thu	26	Rehearsal
Fri	27	Rehearsal
Sat	28	Annual Sports Day
Sun	29	Sunday
Mon	30	Class



Day	Date	December-2026
Tue	1	Class/ Submission of Question Papers (PT-II)
Wed	2	A som Divas
Thu	3	Farewell & Graduation Day (X)
Fri	4	Class
Sat	5	Class / PTM (VII-X)
Sun	6	Sunday
Mon	7	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Tue	8	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Wed	9	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Thu	10	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Fri	11	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Sat	12	2 nd Saturday
Sun	13	Sunday
Mon	14	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Tue	15	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Wed	16	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Thu	17	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Fri	18	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Sat	19	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Sun	20	Sunday
Mon	21	Periodic Test – II (Nur-IX) / 1 st Pre Board (X)
Tue	22	Periodic Test – II / Pre-Christmas Celebration
Wed	23	Pre-Christmas
Thu	24	Winter Vacation
Fri	25	Christmas
Sat	26	1 st Pre-Board Result, PTM (X) (Class for X)
Sun	27	Sunday
Mon	28	Winter Vacation / (Class for X)
Tue	29	Winter Vacation / (Class for X)
Wed	30	Winter Vacation / (Class for X)
Thu	31	Winter Vacation



Day	Date	January-2027
Fri	1	Winter Vacation
Sat	2	Winter Vacation
Sun	3	Sunday
Mon	4	2 nd Pre-Board (X) / Class
Tue	5	2 nd Pre-Board (X) / Class
Wed	6	2 nd Pre-Board (X) / Class
Thu	7	2 nd Pre-Board (X) / Class
Fri	8	2 nd Pre-Board (X) / Class
Sat	9	2 nd Saturday/ 2 nd Pre-Board (X)
Sun	10	Sunday
Mon	11	Class
Tue	12	Class
Wed	13	Class
Thu	14	Class
Fri	15	Magh Bihu
Sat	16	Magh Bihu
Sun	17	Sunday
Mon	18	Class
Tue	19	Class
Wed	20	Class
Thu	21	Class
Fri	22	Class
Sat	23	Netaji Birthday
Sun	24	Sunday
Mon	25	Class
Tue	26	Republic Day
Wed	27	Class
Thu	28	Class
Fri	29	Class
Sat	30	Science Exhibition / PTM (X)
Sun	31	



Day	Date	Febuary-2027
Mon	1	Class/ Principal's Day
Tue	2	Notre Dame Day/3 rd Inter Schools Quiz Competition
Wed	3	Class Picnic II-IV
Thu	4	Class Picnic V-VII
Fri	5	Class Picnic VIII-X
Sat	6	Class
Sun	7	Sunday
Mon	8	Class
Tue	9	Class
Wed	10	Class
Thu	11	Class
Fri	12	Class
Sat	13	2 nd Saturday
Sun	14	Sunday
Mon	15	Issue of Admit Card
Tue	16	Class / Minor Subject Begins
Wed	17	Class
Thu	18	Class
Fri	19	Class
Sat	20	Class
Sun	21	Sunday
Mon	22	Class
Tue	23	Class
Wed	24	Class
Thu	25	Annual Examination (LKG-I-IX)
Fri	26	Annual Examination (LKG-I-IX)
Sat	27	Annual Examination (LKG-I-IX)
Sun	28	Sunday



Day	Date	March-2027
Mon	1	Annual Examination (LKG-I-IX)
Tue	2	Annual Examination (LKG-I-IX)
Wed	3	Annual Examination (LKG-I-IX)
Thu	4	Annual Examination (LKG-I-IX)
Fri	5	Annual Examination (LKG-I-IX)
Sat	6	Annual Examination (LKG-I-IX)
Sun	7	Sunday
Mon	8	Annual Examination (LKG-I-IX)
Tue	9	Annual Examination (LKG-I-IX)
Wed	10	Annual Examination (LKG-I-IX)
Thu	11	Annual Examination (LKG-I-IX)
Fri	12	Annual Examination (LKG-I-IX)
Sat	13	2 nd Saturday
Sun	14	Sunday
Mon	15	Holiday for Students Evaluation/Result Preparation/ Educational Tour (V-IX)
Tue	16	Holiday for Students Evaluation/Result Preparation
Wed	17	Holiday for Students Evaluation/Result Preparation
Thu	18	Holiday for Students Evaluation/Result Preparation
Fri	19	Holiday for Students Evaluation/Result Preparation
Sat	20	Result Day / PTM (Nur-IX)
Sun	21	Sunday
Mon	22	Book Sale (VII-X)
Tue	23	Book Sale (III-VI)
Wed	24	Book Sale (Nur-II)
Thu	25	
Fri	26	
Sat	27	
Sun	28	Sunday
Mon	29	
Tue	30	Seminar for Teachers
Wed	31	Orientation for New Students



Celebration in School: 2026-27

S/N	Event	Date & Month	Day
1	World Environment Day	5th June 2026	Friday
2	International Yoga Day	20th June 2026	Saturday
3	St. Julie Birthday	30 th June 2026	Tuesday
3	Independence Day	15th August 2026	Saturday
4	Teachers' Day	5th September 2026	Saturday
5	Hindi Divas	14th September 2026	Monday
6	Children's Day	14th November 2026	Saturday
7	Annual cum Sports Day	28th November 2026	Saturday
8	Republic Day	26th January 2027	Tuesday
9	Notre Dame Day / Inter School Quiz Comp.	2 nd February 2027	Tuesday

Examination Schedule : 2026-27

S/N	Evaluation	Month
1	1st Periodic	8th -19th June 2026
2	Half Yearly	14th -26th Sept. 2026
3	2nd Periodic / Pre-Board I (X)	7th -22nd December 2026
4	Pre-Board II (X)	4th -11th January 2027
5	Annual	25th Feb.-12th March 2027

Vacation / Break : 2026-27

Sl. No.	Break	Date & Month
1	Summer	1st July -31st July 2026
2	Puja / Autumn	19th October - 21 st October 2026
3	Winter	23rd December - 2nd January 2027
4	Session Ending	25th March - 31st March 2027



Holiday List : 2026-27

Sl. No.	Holiday	Date	Day
1	Good Friday	3 rd April 2026	Friday
2	Bohag Bihu	14th to 16th April 2026	Tue-Thu
3	May Day	1st May 2026	Friday
4	Buddha Purnima	1st May 2026	Friday
5	Id-UI-Zuha	27th May 2026	Wednesday
6	Janmastami	4th September 2026	Friday
7	Tithi of Sankardeva	21st September 2026	Monday
8	Gandhi Jayanti	2nd October 2026	Friday
9	Durga Puja/Kati Bihu	17 - 21 Oct, 2026	Sat. - Wed
10	Deepawali	7 – 9 Nov, 2026	Sat. - Mon
11	Chhat Puja	15th November 2026	Sunday
12	Guru Nanak's Birthday	24th November 2026	Tuesday
13	Lachit Divas	24th November 2026	Tuesday
14	Asom Divas	2nd December 2026	Wednesday
15	Christmas	25th December 2026	Friday
16	Magh Bihu	15th & 16th Jan 2027	Fri & Sat
17	Netaji's Birth Day	23rd January 2027	Saturday
18	Chilarai Divas	20 th February 2027	Saturday
19	Shiva Ratri	6 th March 2027	Saturday



DATE	NOTE

Signature of Sub Teacher

Signature of Parent/Guardian

DATE	NOTE

Signature of Sub Teacher

Signature of Parent/Guardian



DATE	NOTE

Signature of Sub Teacher

Signature of Parent/Guardian

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**RECORD OF ATTENDANCE 2024-25**

Month	Working Days	No. of days present	No. of days absent	Signature of Class Teacher	Signature of Parent/Guardian
April					
May					
June					
July					
August					
September					
October					
November					
December					
January					
February					
March					
TOTAL					



NOTE TO PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



NOTE TO PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



NOTE TO PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



NOTE TO PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



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Date	Note	Signature of Teacher	Signature of Parent/Guardian



NOTE TO PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



FEEDBACK FROM PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



FEEDBACK FROM PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian



FEEDBACK FROM PARENT/GUARDIAN

Date	Note	Signature of Teacher	Signature of Parent/Guardian

TIME TABLE FOR THE ACADEMIC SESSION 2025-26
CLASSES : Nursery to X

Day	1 st Period 8:05-8:50	2nd Period 8:50-9:30	3 rd Period 9:30-10:10	10:10- 10:30	4 th Period 10:30-11:10	5 th Period 11:10-11:50	6 th Period 11:50-12:35	7 th Period 12:35-01:05	8th Period 1:05-1:35
				B R E A K					

N:B : 1ST SATURDAY & 3RD SATURDAY OF EVERY MONTH WILL REMAIN CLOSED